

BROMSGROVE DISTRICT COUNCIL

EXECUTIVE CABINET

7th OCTOBER 2009

INTEGRATED FINANCIAL AND PERFORMANCE TIMETABLE

Responsible Portfolio Holder	Geoff Denaro, Portfolio Holder for Finance Mike Webb, Portfolio Holder for Community, Customer Engagement and Community Safety
Responsible Head of Service	Jayne Pickering, Head of Financial Services Hugh Bennett, Assistant Chief Executive
Non-Key Decision	

1. SUMMARY

- 1.1 To provide Members with the detailed integrated financial and performance timetable for the Council's forthcoming budget round.

2. RECOMMENDATION

- 2.1 Cabinet note the timetable and consider whether any amendments are required.

3. BACKGROUND

- 3.1 This integrated timetable brings together the Council's work on customer feedback, strategic performance management and strategic financial management, to ensure we work together, both at a Member and officer level, to deliver an affordable budget that reflects our customers' priorities.
- 3.2 Most of the stages should now be familiar to both Members and officers and reflect the improvements to the management processes of the Council. These include the use of the Customer Panel, business cases for budget bids, consideration of the Council's financial and performance outturn, a three year medium term financial plan, service business planning and the Council Plan.

4. FINANCIAL IMPLICATIONS

- 4.1 The integrated timetable should ensure appropriate links between customer feedback and budget decisions. Also, the timetable enables sufficient time for robust consultation and deliberation of the budget.

5. LEGAL IMPLICATIONS

- 5.1 The Council has a statutory duty to consult rate payers.

6. COUNCIL OBJECTIVES

- 6.1 The report links to all the Council's Objectives.

7. RISK MANAGEMENT

- 7.1 The main risks associated with the details included in this report are:

- Failure to deliver the Council Plan.
- Failure to deliver a balanced budget
- Ineffective business cycle.
- Failure to consult properly.
- Failure to deliver the Improvement Plan and prepare for CAA

- 7.2 These risks are being managed as follows:

- Failure to deliver the Council Plan:

Risk Register: CCPP
Key Objective Ref No: 08
Key Objective: Delivery of Council Plan

- Failure to deliver a balanced budget :

Risk Register: Fin Services
Key Objective Ref No: 06
Key Objective: Effective Accountancy Service

- Ineffective business cycle:

Risk Register: CCPP
Key Objective Ref No: 10
Key Objective: Effective business cycle.

- Failure to consult properly:

Risk Register: CCPP
Key Objective Ref No: 12
Key Objective: Delivery of Council's Consultation Strategy.

- Failure to deliver the Improvement Plan and prepare for CAA:

Risk Register: CCPP

Key Objective Ref No: 5

Key Objective: Improvement Plan & CAA

8. CUSTOMER IMPLICATIONS

- 8.1 The timetable should ensure a close match between our customers' priorities and our strategic plans for next year.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

- 9.1 The Equalities and Diversity Forum will be holding a special meeting on the 8th October to consider what community bids to make.

10. VALUE FOR MONEY IMPLICATIONS

- 10.1 The Use of Resources assessment by the Audit Commission would expect the Council to have a robust timetable in place, with which to allow sufficient time for budget deliberations and integrate our customer, financial and performance processes.

11. OTHER IMPLICATIONS

Procurement Issues None
Personnel Implications None
Governance/Performance Management None.
Community Safety including Section 17 of Crime and Disorder Act 1998 None
Policy None
Environmental None

12. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	At Leader's Group
Chief Executive	Yes
Executive Director - Partnerships and Projects	Yes

Executive Director - Services	Yes
Assistant Chief Executive	Yes
Head of Service	Yes
Head of Financial Services	At CMT
Head of Legal, Equalities & Democratic Services	At CMT
Head of Organisational Development & HR	At CMT
Corporate Procurement Team	No

13. WARDS AFFECTED

All Wards

14. APPENDICES

Appendix 1 Integrated Financial and Performance Timetable

15. BACKGROUND PAPERS

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